

EMPLOYMENT APPLICATION

Halal Monitoring Committee



First Name/s: _____

Surname: _____ Date of Birth: _____

Current Address: _____

Permanent Address (if different from above): _____

N.I Number: _____

Position Applied for: _____

Contact Number/s: _____

Email: _____

Nationality: _____

Country of Origin: _____

Spoken Languages: _____

Marital Status: _____

Education

Schools/Colleges Attended: _____

Qualifications

(Attained in this country or abroad): _____

Describe any special qualifications for this job: _____

Work History (please provide contact details)

1. _____

2. _____

3. _____

4. _____

Driving License: Yes: _____ No: _____

Slaughtering License: Yes: _____ No: _____

Own Transport: Yes: _____ No: _____

Personal Statements

1. Have you worked for this organisation before? Yes: _____ No: _____

If yes, when? Date: _____

In what capacity? _____

2. Are you eligible to work in the United Kingdom? Yes: _____ No: _____

3. Do you hold a British Passport/Citizenship? Yes: _____ No: _____

4. Have you been convicted of or pleaded guilty to an offence within the last five years? Yes: _____ No: _____

If yes, please explain: _____

5. Have you worked for other Muslim organisation? Yes: _____ No: _____

If yes, was it paid or voluntary? Paid: _____ Voluntary: _____

6. Do you have any friends, relatives, or acquaintances working for HMC? Yes: _____ No: _____

If yes, state name(s) & relationship: _____

7. Please give a reason why you would like to work for HMC: _____

8. Do you have a bank account in this country? Yes: _____ No: _____

9. Days/Hours Available for work:

Monday _____
Tuesday _____
Wednesday _____
Thursday _____
Friday _____
Saturday _____
Sunday _____

Hours Available: from _____ to _____

What date are you available to start work?

References

Please provide two referees, who are not related to you, nor working for this organisation.

1. _____

2. _____

Declaration:

I CERTIFY that answers given herein are true and complete to the best of my knowledge. I authorize investigations of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not intended to be a contract of employment. In the event of employment, I understand that false or misleading information given on my application or interview may result in termination of employment.

Signature: _____

Date: _____

Note:

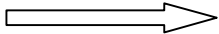
Suitable Candidates will be invited to a Formal Interview, after which a contract might then be drawn between **HMC** and successful Candidates.



REQUIREMENT OF IMPORTANT DOCUMENTS

1. Passport

2. National Insurance Card

If not then  P60 }
P45/46 } from previous employer

3. Proof of Residence EG. Council rates Bill
Water Bill
Gas Bill
Electricity Bill
Telephone Bill (Land Line only)
(No mobile Phone bills Please)

4. Bank Details eg Bank Statement
Building Society

5. Contract of Employment

6. 2 x Passport Photos (for ID card and Contract form)

7. Medical Certificate endorsed & stamped by your GP

Please note; the absence of these documents may delay the process of your employment.